

2024 10-10 BD

Carmel-by-the-Sea Garden Club Board of Directors Meeting

October 10, 2024

The Gathering Room, Harrison Memorial Library

Present: Clark, Davidge, Doust, Fish, Gustafsson, Harrold, Hightower, Jacobson, Jensen, Lacy, O'Connor, Osborne, Pelikan

with Provisional guest: Susan Lansbury

Excused: Antle, Bell, Carmichael, Johnson, Menzies, Vogel, Sparolini

President:

- Barbara Davidge called the meeting to order at 10:09 am.
- Since there were no further changes to the amended minutes from the September board meeting, the minutes were approved as submitted.
- Barbara thanked everyone who helped with the recent 'On the Road' event and read a thank you note from the president of the St. Paul G.C.
- Bylaws – Edits are being made to current bylaws to tighten language under membership, GCA style Guidelines and add conflict of interest (CA nonprofits are required to have a written COI).
 - Sarah, Missy, Margaret, Cass, and Barbara have provided input.
 - Barbara will distribute a working copy to the BOD for feedback.
 - After board review and input, the proposed amendments to the bylaws will be presented to members at a general meeting and then voted on at the subsequent meeting (it may take more than one meeting)
- Job Descriptions – Currently working on job descriptions for the three jobs that will be open at the end of the year. All other executive board positions should begin preparing their job descriptions, too.
- Club Files & Website Issues - We are working to address admin challenges with digital file storage and website functionality. A Zoom meeting is scheduled for October 30th.
- Annual Meeting and Awards Luncheon Location - Terice has secured the small barn at Mission Ranch as our venue. The rental fee has been waived and the hotel is making zero profit on the food. Thank you, Terice!
- Upcoming Meetings - Barbara reminded us that the next board meeting is the 1st Thursday in November (11/7) and the general meeting is the 2nd Thursday (11/14)

Treasurer:

- Terice briefly reviewed our tax return.
- Club PO Box – Terice would like to simplify the Treasurer’s responsibility of having mail delivered to their mailing address rather than a PO box. There is no legal reason to have a PO Box – the bank needs a physical address for the account. Margaret moved to have the club mailing address reflect a mailing address of the Treasurer (or another willing officer). Gay seconded the motion. And the BOD approved the motion. Courtney updated the address on our website to Terice’s mailing address. Terice will forward mail from the club’s PO Box and eventually cancel the box.

Vice President: no report

Corresponding Secretary: The November newsletter will go out a few days late.

Recording Secretary: no report

Membership:

- At the October meeting, the committee reviewed 1) the membership application form that will be posted in the “Directory” section of the club website and 2) the club’s bylaws as they relate to membership. They also discussed 1) how the committee could facilitate more club members getting to know new membership candidates by February, 2025. They agreed that some committee members would contact selected club members to see if these club members have friends who might be interested in the garden club.

Nominating:

- The Nominating Committee met on September 25 and shared ideas for filling three positions: Corresponding Secretary, Recording Secretary and Director of Membership. The Committee will meet again on November 13 to discuss this subject further.

Civic Projects:

- Susan & Rita spoke with Alan Wheat at the Horticulture Meeting and asked if he would be willing to give us some advice about plant selection at HML. They are considering setting up an appointment. He charges \$225/hr.
- Questions were raised about exactly what is done by Spirit of Nature (Dan Finch’s gardening maintenance service). CBTSGC pays Dan \$4,200 per year. We would like to understand and have listed on the invoice the work that he carries out each month.
Terice moved that the Executive Committee meets with the City of Carmel to define what the city’s specific responsibilities are with Piccadilly and HML. This would be helpful to know for moving forward with the management of the maintenance crew. Caron seconded the motion and the BOD approved it.

Conservation:

- Caron reminded us of the committee meeting on October 31st and she told us to register for the virtual GCA Conservation Conference. Caron was on a zoom call to learn about *California Proposition 4* and will share some information on it to include in the mid-month email

Floral Design: Floral design will meet on October 24th at Hilary's house.

Garden History & Design:

- The GH&D committee has a meeting on November 7th to discuss their focus for the year and to solicit ideas for noteworthy gardens to visit or document.
- Diana Jacobson attended Zone XII GH&D meeting and had several phone conversations with the Zone XII rep. She continues to familiarize herself with the website and CBTSGC's local past and current projects.
- The Second Biannual GH&D Conference will be held Thursday, Nov. 13, 2025

Horticulture: no report

Photography:

- First committee meeting is on October 24th at Marion's.
- The Zone XII Photography committee meeting offered some good program ideas. We need to determine our topic for our March meeting.

Programs:

- 4 of 5 speakers have been signed up. Guests are invited to most meetings.
- March GM with speaker conservation photographer Mike Forsberg will be the afternoon of the 6th.

Provisionals:

- Chris Johnson and Judy Harrold met with our provisional members, Nina Bentley and Susan Lansbury on Thursday, October 3. The purpose of the meeting was to check in and see how they were adjusting, offer suggestions about club activities, and remind them of expectations of membership. Both women have been enthusiastic and have participated in several activities. That afternoon we had a propagation workshop with Isabella and a great time was had by all!

Ways & Means:

- Lori will let us know which day in November the J McLaughlin sale will take place.
- The committee will get out information on how to donate to the December silent auction.

Old Business:

- We have had robust signups for visiting gardens visit to Pasadena on April 6-9, 2025. The clipboard will circulate again at the October GM. In early January, we will ask for a firm commitment in the form of hotel reservations.

New Business:

- Barbara reminded us that meetings will be November 7th and 14th.
- We will have potluck sign ups at the November GM for our Holiday workshop and luncheon.

Announcements:

- Missy was asked by the Carmel library director to serve on their strategic planning committee for the Carmel library for October, November, and December.

There being no further business, Barbara adjourned the meeting at 11:12 am.

Next BOD meeting: November 7, 2024 @ The Gathering Room, HML at 10am.